



City of Leesburg
Re-Roof Information Form

Building Services Department
204 N. 5th Street
Leesburg, FL 34748
Phone: (352) 728-9760
Fax: (352) 326-6617

Form must be completed for all re-roof permits

A)	ROOF SLOPE (ALL ROOFS MUST HAVE POSITIVE DRAINAGE)	
B)	TYPE OF ROOF COVERING	
C)	NUMBER OF LAYERS	
D)	PRODUCT APPROVAL CODE FOR ROOF COVERING	

IMPORTANT INFORMATION

SHINGLES CAN NOT BE INSTALLED ON ROOF WITH A SLOPE OF LESS THAN 2:12
SHINGLES INSTALLED ON ROOFS WITH A SLOPE LESS THEN 4: 12 REQUIRES TWO LAYERS OF UNDERLAYMENT
DRY IN INSPECTIONS REQUIRED

BY MY SIGNATURE BELOW, I ACKNOWLEDGE
THAT I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION, AND I SHALL COMPLY
WITH ALL THE ABOVE CONDITIONS WHICH ARE APPLICABLE TO THIS PROJECT.

I AM THE LICENSED CONTRACTOR OWNER / OCCUPANT
(OWNER AFFIDAVIT REQUIRED)

SIGNATURE: _____